

DATA STANDARDS ADVISORY COMMITTEE

February 25, 2025

10:00 a.m. – 12:00 p.m., via Zoom Webinar

Members Present: Adam Walterson, Adele May, Danica Sanchez, Dean Hammel, Ester Reeves, Gil Bensinger, Ginger Rodas, Jennifer Ferguson as proxy for Todd Herrera-Ridenhour, Katrina Solis, Laura Bergan, Laurie Allen, Lorri Behunin as proxy for Daniel Bowman, Marcos Romero, Michael Malone, , Mike Nimitz Niltza Flores, Odette Apodaca, Ralph Garcia, Scott Fitzpatrick as proxy for Randy Kennedy, Summer Dalton, Susann Holland

Members Not Present: Jeanette Wiesenhofer, Roopa Kalidindi

Presenters, Administrative Office of the Courts (AOC), and Guests: Anirban Mitra (AOC), Daniel Paulson (Mesa), Laura Ritenour (AOC), Jennifer Jones (AOC), Joe Hamilton (Phoenix), Laura Navarro Cobos (Paradise Valley), Mary Bellefeuille (Mesa), Melanie Cluff (AOC), Michael Wise (AOC), Robert Roll (AOC)

CALL TO ORDER

A. Welcome and Opening Remarks

The February 25, 2025, meeting of the Data Standards Advisory Committee was called to order by Mike Malone, meeting chair, at 10:02 a.m. Mike took roll call, established a quorum, mentioned the meeting was being recorded, and that there will be time at the end of the meeting for public comment.

B. January 28, 2025, Meeting Minutes

Laura Ritenour, staff for the committee, displayed the January 28, 2025, draft meeting minutes and the members had no comments or concerns. Ginger Rodas moved to approve the minutes and Marcos Romero seconded the motion. The committee voted and the motion passed unanimously.

ITEMS FROM PREVIOUS MEETINGS AND NEW ITEMS

C. Update/Review/Discuss (Michele Gillich and Laura Ritenour) - Integration, Required Data Elements, Legislation, Code Standardization and Data Translation Implementation

Laura opened the floor for any questions, concerns, or discussion points from the group. She will be meeting with Allen Wheeler and representatives from Pima next week to discuss their requests. All courts have now submitted their Required Data Elements checklists, and they are currently with their presiding judges for review. Marcos raised a question about how any outstanding issues from the checklists will be addressed. Laura will compile all items that require further review or discussion and ensure they are added to the agenda for the March advisory meeting.

- D. Review/Discuss/Vote (Laura Ritenour) New Court Role Type – “Statutory Agent”**
Laura presented the proposed code for the "Statutory Agent," which was then put to a vote. Katrina Solis motioned to approve, and Ester Reeves seconded the motion. Ginger Rodas raised a question regarding how the Statutory Agent would be displayed, and it was clarified that the Statutory Agent would appear as a participant.
- E. Update/Review/Discuss Case Categories, Case Types, and Case Subtypes (Laura Ritenour) – Proposed Matrix for Superior, Justice, and Municipal Courts – seeking input on possible modifications**
Laura presented the Case Category, Case Type, and Case Subtype document. Scott Fitzpatrick expressed appreciation for the clarity and usefulness of the document. Ester Reeves mentioned that she is currently having internal discussions about setting up case types for criminal local zoning ordinances but is unsure about the correct code mapping. She noted that she couldn't find a spot where criminal local ordinances would fit in the document. She currently has a case type for zoning but is uncertain about how other municipalities are handling it. She expressed gratitude for the work being done on this document. Laura clarified that Local Ordinance has its own Case Category, labeled as "LC." Mike Malone requested that the committee review the document and provide any insights or feedback.
- F. New Items**
There were no new items presented.
- G. Updates, Comments and Questions from Members**
There were no updates, comments, or questions.
- H. Call to the Public**
Mike Malone made a call to the public for comments. There was no answer.
- I. Adjournment**
A motion to adjourn the meeting was made by Ginger Rodas at 10:28 a.m.
- J. Next Committee Meeting Date**
Tuesday, March 25, 2025, 10:00 a.m. – 12:00 p.m., Zoom Webinar